



**Brandywine Lacrosse Club
Meeting Minutes – May 10, 2017**

Call to Order

The regular meeting of the Brandywine Lacrosse Club was called to order at 7:35 p.m. on May 10, 2017 by President Frank Fry.

Present

Frank Fry, Matt Neef, Matt Teoli, Michael Neef, Lynnette Rittenhouse and Craig Cullumber.

Motion made by Frank Fry to open the meeting at 7:35 p.m. Seconded by Matt Teoli.

Approval of Minutes

Motion made by Craig Cullumber to approve the minutes from the April meeting. Seconded by Frank Fry. All in favor. Motion carried.

Fundraiser – Flyers have been distributed for a fundraiser, but no further action will be taken.

Mother's Day – Team pictures will be taken on Mother's Day immediately after the games. Frank will coordinate the photographer and inform teams. Craig will distribute information to all teams via Team Snap.

Canopy – Frank will check on sizes and prices. Canopy will be used for recruiting, tailgating, equipment / uniform days, etc.

Transition to New Registration Coordinator – Mike Neef volunteered to fill the position of Registration Coordinator. A replacement volunteer for equipment and uniforms is needed. Lynnette Rittenhouse volunteered to fill the empty position of Secretary.

Matt Neef made a motion to appoint Mike to Volunteer Coordinator beginning June 7th. Seconded by Craig Cullumber. All in favor. Motion carried.

Motion made by Matt Neef for Lynnette Rittenhouse to fill the position of Secretary. Seconded by Frank Fry. All in favor. Motion carried.

Milford Jamboree – Brandywine Lacrosse Club Board has decided to attend with all teams.

Equipment and Uniform Collection – Date for equipment and uniform returns will be Wednesday, May 24th at 5:30 p.m. at the BLC shed at Brandywine High School.

Storage Shed - Shelves were installed and completed.



Deliverables for next meeting:

- **Maria Healy** – Picture to Craig prior to next week.
- **Mike Neef** - Picture and bio due to Craig prior to next week for website. Coordinate movement of equipment from storage shed to new facility shed at BHS. Meet with Lynnette on June 7th at 4:00 pm for tutorial on registration.
- **Craig Cullumber** – update website with minutes, pics, and bios. Make necessary changes to members of the Board and Coordinator positions, notify all teams via Team Snap about Mother’s Day pictures.
- **Matt Teoli** – Send picture to Craig for website prior to next week.
- **Matt Neef** – Email needs to be sent to parents seeking volunteers and feedback from the club. Picture and bio due to Craig prior to next week.
- **Frank** – sending out game schedule, send out schedule for pictures on Mother’s Day, contact Maria regarding email and pizza, contact photographer for team photos.
- **Lynnette** – will meet with Mike Neef to share registration information on June 7th at 4:00 p.m. and provide Craig with picture and bio for website. Research Navarro refund, confirm refunds for coaches via email to Treasurer, send uniform and equipment spreadsheets to Mike Neef.

Next Leadership Meeting – Wednesday, June 7, 2017 at 6:00 p.m. – Lynnette’s Dining Room

Motion made to adjourn the meeting at 8:39 p.m. by Frank Fry. Seconded by Matt Teoli. All in favor. Motion carried.

Minutes submitted by: Lynnette Rittenhouse