



Brandywine Blackhawks

DATE: Wednesday, April 20, 2016

TIME: 6:00 PM

LOCATION: Heatherbrooke Dr

Board Meeting MINUTES

MEETING CREATED BY: BLA Board
TYPE OF MEETING: Monthly
FACILITATOR: Frank Fry

MINUTE TAKER: Danielle Modzelewski
TIME KEEPER: Lynette Rittenhouse

ATTENDEES PRESENT:

Frank Fry	Matt Neef	Chantell Brimmage (excused)	Craig Cullumber
Lynette Rittenhouse	Mike Neef	Maria Healy	
Ken Rittenhouse	Danielle Modzelewski	Matt Teoli	

AGENDA TOPICS

Uniforms

PRESENTED BY: Group Discussion

Discussion: Discussion regarding 8th grade uniforms. End of season possibly sell to 4th -6th grade team? Host a "Uniform Day for trades and sales. Discussion surrounding taking uniform numbers for future seasons and teams. Right now of 135 players we have 4 extra uniforms. The club has contributed \$1260 towards the purchase of the uniforms for 2016 season.

Conclusion: Tabled for now

ACTIONS

Uniform Resales

ACTION TO BE TAKEN BY

Club

DATE TO BE ACTIONED BY

Tabled for now need more details

Picture Day

Discussion: May 15th will be picture Day. Forms will be distributed at the May 8th game in Smyrna. Online ordering is available as well.

Conclusion: Forms will be distributed by coaches to their respective teams.

ACTIONS

Flyer distribution

ACTION TO BE TAKEN BY

Coaching Staff

DATE TO BE ACTIONED BY

Sunday May 8th and May 15th

Mother's Day Flowers

Discussion: May 8th will be Mother's Day. Forms will be distributed at the May 8th game in Smyrna.

Conclusion: Flowers will be purchased and distributed.

ACTIONS

Flower pick up

ACTION TO BE TAKEN BY

Frank Fry

DATE TO BE ACTIONED BY

Sunday May 8th 2016

Conclusion: Flowers will be purchased and distributed.

ACTIONS

Flower distribution

ACTION TO BE TAKEN BY

Coaching Staff

DATE TO BE ACTIONED BY

Sunday May 8th 2016

**June 12th
Jamboree**

Discussion: need a checklist for food. Coordinate the timing and clean up duty as well. List of things to bring. Order pizzas from Grottos

Conclusion: Flowers will be purchased and distributed.

ACTIONS

Volunteer and food coordination

ACTION TO BE TAKEN BY

Chantell Brimmage

DATE TO BE ACTIONED BY

June 1st 2016

Conclusion: Chantell to coordinate parent volunteers.

ACTIONS

Pizza Purchase

ACTION TO BE TAKEN BY

Maria Healy

DATE TO BE ACTIONED BY

June 12th 2016

Conclusion: Maria to coordinate with Grotto's on pizza purchase

Food Truck

Discussion: Only made \$30 from first game Perhaps % of sales not so good. Matt looking into food truck bids and ensuring insurance etc is in order. Bake sales etc discussed but dismissed by board as a charity contributions.

Conclusion: We will try to have a food truck at the home games

ACTIONS

Bids and logistics

ACTION TO BE TAKEN BY

Matt Neef

DATE TO BE ACTIONED BY

May 15th 2016

**Registration
Deadline**

Discussion: Discussed cutoff date 5th/6th and 7th/8th is closed. 5 weeks past start date was discussed.

Conclusion: Registration to close 5 weeks past start date

ACTIONS

Agreement

ACTION TO BE TAKEN BY

Club

DATE TO BE ACTIONED BY

5 weeks past start date of next season

EMT/Ambulance

Discussion: Discussed if necessary on field. This is a DYLA issue not individual club issue

Conclusion: Tabled until DYLA contacted

ACTIONS

None

ACTION TO BE TAKEN BY

Club

DATE TO BE ACTIONED BY

TBD

Tee Shirt Sales/Pinnys

Discussion: Discussed selling past season's gear at home games. Everything \$5 each. Roll out new sales with new website next year Also Pinnys will be a major purchase next year

Conclusion: Items to be sold at home games Chantell
to get parent volunteers

ACTIONS

Gear Sales

ACTION TO BE TAKEN BY

Club/Chantell

DATE TO BE ACTIONED BY

TBD

Pinny Purchase

Monthly minutes posted online

Discussion: Discussed Posting minutes online in compliance with non-profit criteria

Conclusion: need to decide where to post

ACTIONS

Posting minutes

ACTION TO BE TAKEN BY

Danielle

DATE TO BE ACTIONED BY

Monthly

Hershey Tournament

Discussion: \$1200 per team. 18 players need to be guaranteed

Conclusion: Matt to bring info next meeting

ACTIONS

Information on tournament

ACTION TO BE TAKEN BY

Matt Neef

DATE TO BE ACTIONED BY

May 18th 2016

SECRETARY APPROVAL:
(Signature & Date)

Danielle
